



Sample Listening *Matching (Sample Task A)*

Recording Transcript

Good morning everyone. Welcome to all our staff on this summer's Kids' Camp. It's nice to see some familiar faces back from last year. Let's hope this year's camp is as much fun for the kids as last year.

In our orientation programme this morning I will introduce you to all the people you need to know at the camp. They each have a different responsibility in the centre so it's a good idea to make a note of who does what.

Well first of all, you all know me, Jill Andrews. I am the co-ordinator here. The next person you need to know is Mary Brown; she's our accommodation officer, so she deals with all the housekeeping matters concerning both the children's dormitories and your own accommodation wing.

Next, we have John Stevens, who is our catering manager and he organises all the menus. If you have any special dietary requirements, speak to John and he'll do his best to accommodate you. We sometimes find that the children complain about not liking certain meals so if there's a real problem, you should get John involved.

Then we have Alison Jones. She plans all the excursions and does all the bookings for the tour buses etc. Alison also accompanies the children on the excursions and is responsible for making sure that the same number of children return to the centre as leave it!

Tim Smith is in charge of physical education. He'll organise the big athletics carnival that we have at the end of the camp, but he'll also plan the individual training sessions for the kids. We have to remember that exercise is one of the key features of this camp.

Last but not least is our wonderful Jenny James. She looks after any of the children who are homesick or have problems getting on with other kids here. So don't feel you have to deal with those problems yourself, a chat with Jenny usually does the trick. You'll notice that this year we don't have a resident first aid person; instead we have a qualified nurse on call at all times should anyone fall ill.